

How to navigate the Dashboard in Swift Manage.



Scan the QR code for more user guides.

swift

The Dashboard in Manage.

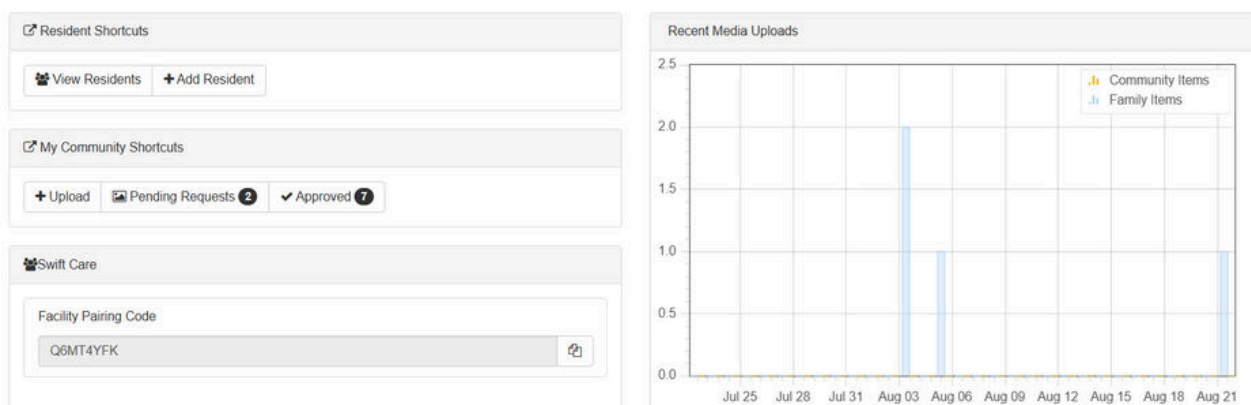
The Dashboard in Manage provides a snapshot of Swift usage and quick access to complete your daily tasks. There are three Dashboard views - Swift Care Staff, Swift Access, and Swift Broadcast. The Dashboard view you see in Swift Manage is based on your user role permissions and Swift subscription.

Swift Care Staff Dashboard

Step 1.

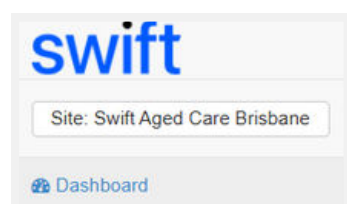
Log in to Swift Manage: <https://manage.swiftnetworks.tv/login>

Step 2.



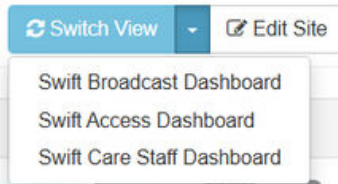
If your user role is 'Swift Care User' the Swift Care Staff Dashboard will display on login. This Dashboard displays shortcuts to Residents and My Community, along with the Facility Pairing Code and a graph highlighting the number of recent uploads to Swift Care.

Step 3.



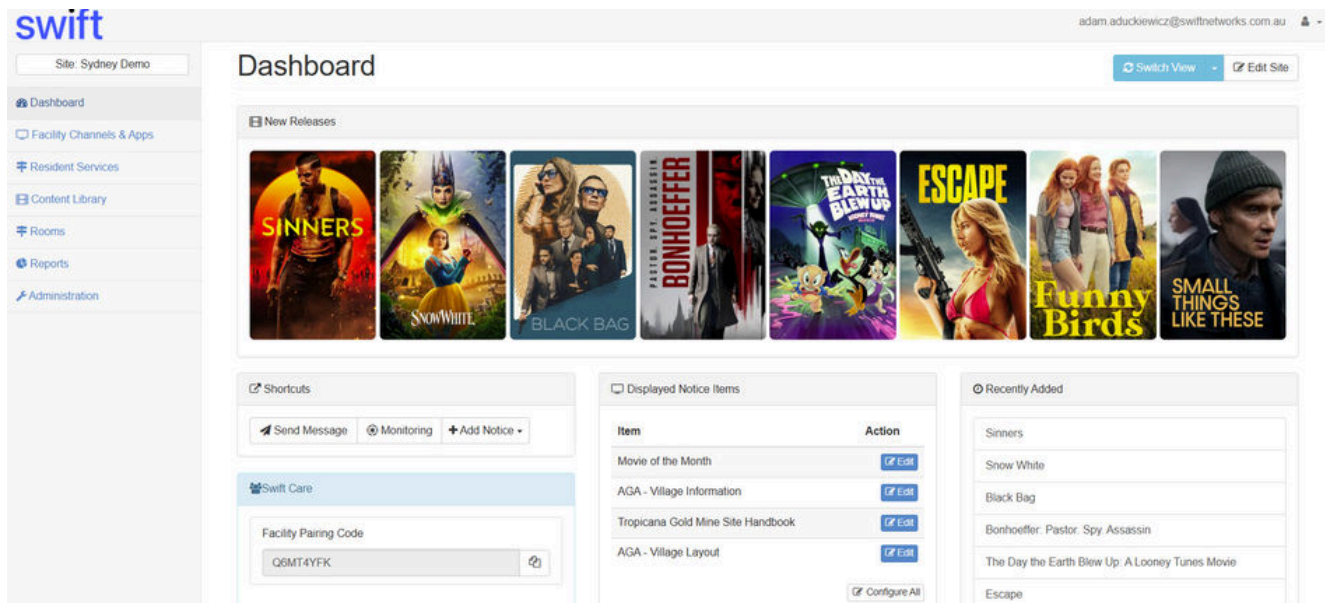
Use the left-hand side navigation panel to return to the Dashboard when accessing other areas of Manage.

Note.



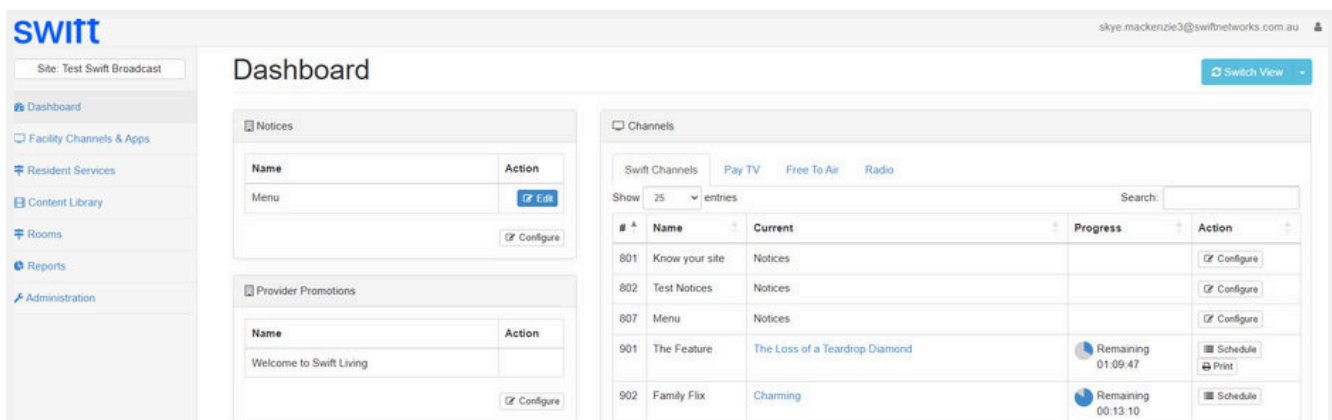
If you have additional user role permissions, you can click Switch View in the top right-hand corner of the screen and use the dropdown arrow to change between Dashboards.

Swift Access Dashboard



The Swift Access Dashboard displays shortcuts to notices, messages and monitoring of rooms, along with the Facility Pairing Code and details of recently added movies.

Swift Broadcast Dashboard



The Swift Broadcast Dashboard displays the TV and radio channel schedule and configuration and Facility Pairing Code for My Community. Scheduled content can also be edited from here including Notices, Menu, and the TV Guide.